

MARVIN RAY BURNS

1625 N. Hawthorne Lane, Indianapolis, Indiana 46218
(317) 371-6571 • bmmmburns@sbcglobal.net

Summary

Dependable, loyal employee with exceptional interest and aptitude for math.

Strengths:

Critical thinking

Problem solving

Customer service

Excellent attendance record

Works well without supervision

Written and verbal communication

COMPUTER SKILLS

Microsoft Word, Excel, and PowerPoint
Maple, Mathematica, Matlab

EDUCATION AND HONORS

Indiana University Purdue University at Indianapolis, Indiana 2001-2010 (part time student)

47 Credit hours (6 at junior level) – GPA 3.813

Highest honors for Academic Excellence

Certificate of Appreciation from IUPUI Math Assistance Center

Invitation to IU Pure Math program

Honors List IU Pure Math program 2 consecutive years

Recognition from Wolfram Research as contributing helpful advice to Wolfram Alpha and Mathematica

WORK EXPERIENCE

MACVAY CONSTRUCTION AND RONNIE ARNOLD, LLC, INDIANAPOLIS, INDIANA

1994-Present

Sub-contractor

- Cuts and installs wood, vinyl, and aluminum siding on residential buildings
- Supervises various crews when regular foreman is unavailable
- Maintains a safe, organized work site

IU MATH DEPARTMENT AND UNIVERSITY COLLEGE, INDIANAPOLIS, INDIANA

2004-2005

Grader, Tutor and Mentor

- Assisted in the instruction of finite math, college algebra, and basic calculus
- Assisted students in developing efficient basic Maple projects
- Graded homework, Maple projects and quizzes

MILITARY SERVICE

UNITED STATES MARINE CORPS, 29 PALMS, CALIFORNIA

1979-1983

Electronics Technician

- Performed minor repairs of telephone equipment, working long hours in harsh weather conditions